



CHSBUA Board of Directors 4Q20 Meeting Minutes

Meeting Agenda 11/01/2020 7p Conference Call

Conference Call via Zoom

Attendees (**bold**):

Executive Committee

President – **Ryan Roark**

President Elect – **Ross Chase**

Past President – **Wallie Weld**

Secretary – **Greg Holstine**

Treasurer – **Terry Angell**

Members at Large – **John Juranek**; **Bill Manley**; Chad Rangel

Area Directors

Area 1 Denver: Stephan Brown; **Bill Fleming**; **Mike Tycksen**

Area 2 Colo Springs: Richard Gillenwaters; **Don Howard**

Area 3 Pueblo: Pat Garcia

Area 4 La Junta: Kip Peck

Area 5 Trinidad: Kirby Bonato

Area 6 Lamar: Jason Dittenburner

Area 7 Northeast: Cody Roth

Area 8 Greeley: **Chuck French**

Area 9 Ft Collins: **Mason Smith**

Area 10 Boulder: **Pat Corcoran**

Area 11 Durango: **Kennie Monger**

Area 12/17 Salida/Buena Vista: Dave Granzella

Area 13 Alamosa/Monte Vista/San Luis Valley: **Rodney Winters**

Area 14 Grand Junction: **Nat Bertrami**

Area 15 Delta/Montrose: **Dan Cholas**

Area 16 Craig/Meeker/Steamboat Springs: **Bob Richardson**

CHSBUA Rules Interpreter

George Demetriou

Colorado High School Activities Association

CHSBUA Member

Discussion:

Ground Rules for the meeting

- **participate**
- **get focus**
- **maintain momentum**
- **reach closure**

Call meeting to order

- Roll call – Greg
- Welcome and opening remarks – Ryan

Approval of previous minutes

- Accept previous meeting (3Q20 and Supplemental) minutes (provided) (No corrections were received)
 - Motion: John Juranek
 - 2nd: Pat Corcoran
 - Outcome: 3Q20 and Supplemental meeting minutes adopted

Treasurers Report

- Financials – Terry
 - Discussion update
 - Only item – only \$2500 check deposited from golf tourney
 - Posted on website

CHSAA Report

- CHSAA update
 - Presidents meeting 11/14 – Ryan attending
 - Mike asked to ask about their PPP loan and how that could affect us
 - Check about online rule books

Rules Interpreter Report

- Open item from 3Q20
 - How do we address umpires that need to replace rule books?
 - We do have 150 2020 rules books held by ADs and CHSAA
 - Should we charge them directly?
 - AD to manage and will have to charge the official

Report

- Golf Tournament 8/16 update/closure – John
 - 9/22 - \$2,500 check delivered to Terry
 - John thanked those who golfed
 - 135 golfers

- 20 from baseball participated
- We should discuss how/what fundraising money should be used for
- We should have a predetermined idea about what we should be using any funds from activities
 - John asked for input from BOD for what to do with the money
- Committee created to identify possible uses for funds gained from activities
 - Lead: John
 - Committee: Greg, Ryan, Terry, Stephan

Old business

- MC planning – Ryan/Committee
 - Committee formed to work on the content
 - Lead: Ryan
 - Committee: Ross, Bill M, Kennie, Mason
 - Review survey comments for ideas
 - Items for inclusion consideration:
 - Video plays for training
 - New DH rule
 - Balks/hybrid stance
 - Durango has a go pro
 - Committee hasn't meet
 - Expect to meet and have updates by end of November
 - Send any ideas to the committee
 - Want to have videos
 - John suggested to share 3-person mechanics
 - This should be separate from the MC content
 - Possible share via weekly call
 - Need to work with schools to get game video
 - Can we create a platform that would be a state wide standard?
 - John, Pat C will investigate and put a plan together
 - Ryan said they will cover in MC meeting
 - How to provide timely training before the postseason?
 - Can we inquire with some schools to do 3 person and possibly pay for those umpires?
 - Could youth games be utilized?
 - Can CHSAA help with providing incentive to get 3-person training and preparation done?
- Post season awards – John/Committee
 - Committee formed
 - Lead: John
 - Committee: Terry, Ryan, Chuck
 - Survey results

- Awards were shirts, rings, plaques, jackets, other in that order
 - Comments were provided
 - One suggestion was to cost share the ring award
 - Approximately 80% said to spend less than \$100
 - Do we create an order form for the championship officials to order from?
 - Can we buy anything in bulk to help with cost over time?
 - Committee hasn't met
 - Need to meet to discuss
- Years of service award – Ryan
 - Ross has a logo hat pin with a number in 5-year increments
 - Patch could be used in the same way
 - Ryan to provide details (mock up and costs)
 - Bill M provided pin information to Ryan
 - Ryan spoke with Fiber Lock about patches
 - \$195 set up
 - 250 - \$2.95/patch
 - 500 - \$1.50/patch
 - Will present options for pins and patches and vote on 1Q21 meeting
- Modified Season Calendar Draft (enclosed) – Greg
 - Need to consider dates to help with planning
 - What are post season requirements?
 - Asked BOD to review and think about how we apply dates and requirements
 - Suggestions made:
 - Give meeting credits for 2020 meetings attendance
 - Would this give a pass for 2021 meeting attendance?
 - Would 2021 meeting attendance be required?
 - 6 Varsity and 2 Sub Varsity games for post season eligibility
 - Football set requirements by area
 - Recorded meetings for viewing
 - Softball shortened meeting qualification and V and JV games
 - Would ask AD to make suggestions on officials
 - Must come to consensus at the 1Q21 meeting
- 2021 elections (May 2021) – BOD
 - President
 - Member at Large – North & State
 - Some AD positions
 - Any possible candidates need to be discussed and approached
- Referee Designated Hitter publication – Greg
 - Digital copies are available in limited quantities at no cost
 - Access via Referee Digital Portal (RDP)

- Instructions provided to interested umpires pending access from Referee
- Publications should be ordered for new umpires in 2021/22 (similar to mechanics manual)
- Tabled until March 2021

New business

- Large payments approval process – Terry
 - Revisited 2Q20 BOD item
 - We voted the following into the constitution
 1. If budget item, treasurer and president concurrence and would pay any below \$300
 2. If not a budget item and less than \$300 - \$1000, executive committee will approve
 3. If not a budget item and more than \$1000, the BOD would approve
 - Reviewing this after our budget approval in 3Q20, believe that there is a need for a slight modification
 - Proposing the following modification to bullet number 1 (changing it to 2 bullets), a slight word change to bullet number 2 and no change to bullet number 3:
 1. If the invoice is part of the approved budget, Treasurer can pay
 - a. An approved budget example: \$2,300 payment to CHSAA
 - i. There shouldn't be any reason to revisit this between the Treasurer and President and should just be paid
 2. If not a budget item and less than \$300, Treasurer and President concurrence required
 - a. If flowers need to be sent or some incidentals purchased, the Treasurer and President would discuss about proceeding
 3. If not a budget item and between \$300 - \$1000, executive committee will approve
 4. If not a budget item and more than \$1000, the BOD would approve
 - The final wording will read:
 - If the invoice is part of the approved budget, Treasurer can pay
 - If there are budget overages:
 - Less than \$300, Treasurer and President concurrence required
 - Between \$300 - \$1000, executive committee will approve
 - More than \$1000, the BOD will approve
 - If not a budget item and less than \$300, Treasurer and President concurrence required
 - If not a budget item and between \$300 - \$1000, executive committee will approve
 - If not a budget item and more than \$1000, the BOD will approve
 - Motion: Mason Smith
 - 2nd: John Juranek
 - Outcome: Final worded bulleted items replace previous approved 3 bullets in the constitution by laws

Next Meeting

- 1Q21 BOD meeting – TBD; most likely virtual and closer to season start date
- Details to be provided closer to the date
- It is important to have BOD membership attend our meetings (in person and telephone conference) in order to conduct business

Close the meeting

- Closing comments – Ryan

Closed items from 3Q20 and Supplemental meetings

Review survey results – (provided) Ryan presented as written

- Summary of results
 - 100 umpires responded (approximately 25% of the membership)
 - Virtual Master Clinic
 - 70%-80% were in favor of virtual MC
 - 80% said they were in favor of attending every year
 - Comments and suggestions were provided for future clinics
 - Fundraising
 - 57%-62% were not in favor of fundraiser activities
 - Comments were provided
 - Championship awards
 - Awards were shirts, rings, plaques, jackets, other in that order
 - Comments were provided
 - Amount to spend
 - Approximately 80% said to spend less than \$100

CHSAA update – Ryan/George

- Fall Sports are requiring officials to sign a liability and health (Covid) waiver
 - There will be 2 more sports seasons before the baseball season and this could change or be modified or eliminated
 - We should share the latest requirements as the season gets closer
- Playoffs
 - Will be as usual
 - Accelerated championship nominations will be required
 - 1A -5A championships will be played on the same weekend (6/26)
 - Sites (all the usual past sites under review) will be determined later
- Basketball success will probably determine if any additional sports are played

Rules Interpreter Report

- No rules changes from the NFHS rules committee meeting
- Discuss annual dues for 2021 – Terry/Greg

- Refund process (boiler plate provided)
 - This provides dialog support for any conversations with umpires
 - 5 umpires have requested a refund
 - Terry called each of them

- Fee structure (provided)
 - CHSAA shared the new insurance and arbiter fee process. This will be a separate process and fees from the CHSBUA fees.
 - This is in direct response to multi-sport officials paying insurance multiple times
 - Insurance is \$7 and paid one time a year at the time of your first sport officiated
 - Insurance will cover all sports
 - Arbiter access is \$10 per sport
 - Mike Tycksen challenged if this is a valid charge for arbiter access due to volume user discounts or if CHSAA is making money through this fee
 - Background check is \$10 due every 3 years
 - Background check refund questioned by Mike Tycksen
 - Anyone that is a baseball only official and purchased their 3-year background check did not get any value due to the spring cancellation. (~\$3.33)
 - Multi-sport officials would have already paid as required to do other sports and would have received value
 - Is this something to pursue?
 - Could ask the legislative committee to extend the background check 4 years for spring only officials who paid in 2020?
 - The legislative council meets yearly in May
 - This would be at least a session or two away from legislative council discussion
 - Who would take this up as the lead?

- We have reduced as many fees as possible in order to make the 2021 fees reasonable. Remember umpires will have to pay for insurance and arbiter access separately for \$17.
- Items reduced to get to the \$10 fee:
 - No insurance or arbiter access fees (separate process for all umpires)
 - No rule books purchase
 - Note 2021 new umpires will be required to pay for their books as part of their \$63 fee
 - Training and Scholarships
 - BOD meetings
 - Web site
 - Standard cost created for every year to cover varying over 3 years
 - How Terry and Mike manage the site has reduced our fees
 - Office costs
 - Terry has some postage etc.
 - Our plan is to use email for renewal notices to eliminate most of postage fees from CHSAA
 - Create a new CHSBUA email for this purpose

- Post season incentive
 - Per the survey, umpires are targeting about \$100/official
- This includes comping the 2020 new officials the 2021 \$10 fee.
- Lastly, applied \$21.50 credit from 2020 to the 2021 fee structure.
- Motion: Mike Tycksen
 - 2nd: Pat Corcoran
 - Outcome: Table budget discussion and get it in a standard format for a better discussion
 - Follow up budget only meeting scheduled for 9/27 to discuss the budget that will drive fees
 - Will ask for BOD engagement in preparation of that meeting
- Fee letters reviewed (provided)
 - These would be sent via email to reduce costs
 - Create a new CHSBUA email for this purpose?
 - Coordinate with Monica on email process and 3 tiered fees for 2021
 - 3 letters
 - One for returning umpires
 - One for the 2020 new umpires (2nd year umpires)
 - One for 2021 new umpires

Supplemental meeting notes

- Discussed annual dues for 2021 (Budget created to address) – Terry
 - Terry provided highlights and clarifications of the standard budget document.
 - Reminders from the 3Q20 BOD discussion were provided from the 3Q20 meeting minutes
 - Discussed background check **OPEN ITEM** from September 3Q20 BOD meeting
 - We discussed pursuing a background check modification with the legislative council to extend the 2020 background check to four years for spring only officials who were required to pay in 2020 and did not get any value due to the spring cancellation (~\$3.33)
 - **CLOSED** – Agreed to close and to not pursue
- Motion: John Juranek
 - 2nd: Bob Richardson
 - **Outcome**: 2021 budget and fee structure approved to include an email update about fee and registration progress sent to the membership
 - Coordinate this effort with Monica – Greg

Topic: 2021 Budget

Ryan Roark	yes	Chad Rangel	absent	Kip Peck	absent	Kennie Monger	yes
Ross Chase	absent	Stephan Brown	absent	Kirby Bonato	absent	Dave Granzella	absent
Wallie Weld	absent	Bill Fleming	yes	Jason Dittenburner	yes	Rodney Winters	yes
Greg Holstine	yes	Mike Tycksen	yes	Cody Roth	absent	Nat Bertrami	yes
Terry Angell	NV	Richard Gillenwaters	yes	Chuck French	yes	Dan Cholas	yes
John Juranek	yes	Don Howard	absent	Mason Smith	yes	Bob Richardson	yes
Bill Manley	yes	Pat Garcia	absent	Pat Corcoran	yes	16 yes/0 no	pass

- Fundraising – Ross
 - Open to suggestions/ideas to supplement dues and support training
 - Need to provide the end goal of any fundraiser to help with engagement
 - Ask membership about support for fundraiser
 - Survey question
 - 57%-62% were not in favor of fundraiser activities
 - Uniform sales on website or a vendor perform sales for CHSBUA
 - Should we pursue a partner as an official supplier?
 - This doesn't mean exclusive supplier and umpires are free to purchase gear from wherever they like.
 - The supplier would have our logoed hats along with a wide variety of gear and uniforms.
 - Umpires would receive a 5% discount and free shipping on orders over \$100.
 - CHSBUA would receive 5% from all purchases made by our umpires.
 - We would have to promote this by having on our website and emailing reminders and coupons.
 - Have supplier record something for our master clinic to help with the opportunity.
 - Greg has a personal relationship with Hudson51 Sports but no stake in the company or agreement for services that has offered the above to CHSBUA
 - Who would we contact for additional bids:
 - Honig's
 - Ump-Attire
 - Stripes +
 - Kennie has a personal relationship and will contact Courtney Lowrance
 - Consider trademarking CHSBUA logo
 - Not sure this gained any support
 - Summer tournament
 - Maybe focus changes to training and evaluations
 - Partner with a school that is hosting a tournament
 - Would need trainers to support
 - Possibly pay them?
 - John suggested that we look at doing something fun and maybe nothing to do with baseball
 - Empower field - John
 - John reported that the Broncos announced that there will not be any concession stands this year

Supplemental meeting notes

- Uniform sales on website or a vendor perform sales for CHSBUA – Ross/Greg
 - We discussed pursuing a partner as an official supplier
 - This doesn't mean exclusive supplier and umpires are free to purchase gear from wherever they like.
 - The supplier would have our logoed hats/apparel along with a wide variety of gear and uniforms.

- We would have to promote this by having on our website and emailing reminders and coupons.
- Have supplier record something for our master clinic to help with the opportunity.
- During the 3Q20 BOD meeting, we agreed that we should ask the following providers for what they would offer. Following are their responses:
 - Honig's (www.honigs.com)
 - Honig's has an Authorized Provider program
 - Would require a formal meeting between Honig's Representative and CFO and CHSBUA
 - Honig's would require to know what CHSBUA's members expected purchase power might be
 - Based on that Honig's would create a contract with a discount for officials and any royalty that CHSBUA would receive
 - Hudson51 Official Wear (www.hudson51wear.com)
 - Officials would receive a 5% discount and free shipping on orders over \$100
 - CHSBUA would receive 5% from all purchases made by officials
 - This would be executed with a mutual signed letter of agreement
 - Formal letter received
 - They are also open to further negotiations or conversations, should we have a different proposal on our partnership
 - Note: Greg has a personal relationship with Hudson51 Official Wear but no stake in the company or agreement for services that has offered the above to CHSBUA
 - Stripes + (www.stripesplus.com)
 - Officials would receive a 10% discount on regular prices and free shipping on orders over \$99
 - CHSBUA would receive 7% from all purchases made by officials
 - Stripes + would be the exclusive supplier/vendor at any meetings and trainings hosted by CHSBUA
 - This would be executed with a mutual signed letter of agreement
 - Formal letter received
 - Note: Kennie has a personal relationship with Stripes + but no stake in the company or agreement for services that has offered the above to CHSBUA
 - Ump-Attire (www.ump-attire.com)
 - Has not responded to request for information sent on 8/24/2020
- Motion: Bob Richardson
 - 2nd: Rodney Winters
 - **Outcome:** To table this and not pursue did not have enough support

Topic: Table and not pursue a provider

Ryan Roark	yes	Chad Rangel	absent	Kip Peck	absent	Kennie Monger	no
Ross Chase	absent	Stephan Brown	absent	Kirby Bonato	absent	Dave Granzella	absent

Wallie Weld	absent	Bill Fleming	no	Jason Dittenburner	no	Rodney Winters	yes
Greg Holstine	no	Mike Tycksen	no	Cody Roth	absent	Nat Bertrami	yes
Terry Angell	NV	Richard Gillenwaters	no	Chuck French	yes	Dan Cholas	no
John Juranek	no	Don Howard	absent	Mason Smith	yes	Bob Richardson	yes
Bill Manley	no	Pat Garcia	absent	Pat Corcoran	no	6 yes/10 no	No Decision

- Motion: Richard Gillenwaters
 - 2nd: Bill Manley
 - **Outcome:** To use Stripes + as the provider did not have enough support

Topic: Use Stripes + as the provider

Ryan Roark	yes	Chad Rangel	absent	Kip Peck	absent	Kennie Monger	abstain
Ross Chase	absent	Stephan Brown	absent	Kirby Bonato	absent	Dave Granzella	absent
Wallie Weld	absent	Bill Fleming	yes	Jason Dittenburner	yes	Rodney Winters	no
Greg Holstine	abstain	Mike Tycksen	abstain	Cody Roth	absent	Nat Bertrami	abstain
Terry Angell	NV	Richard Gillenwaters	yes	Chuck French	yes	Dan Cholas	yes
John Juranek	yes	Don Howard	absent	Mason Smith	yes	Bob Richardson	no
Bill Manley	yes	Pat Garcia	absent	Pat Corcoran	yes	10 yes/2 no/4 abs	No Decision

- The official supplier topic is **CLOSED** due to inability to decide to table it or decide on a supplier